

Date: 05/28/20
Location: Zoom

RCB Full Board Meeting

Start Time: 6.05pm (Central)

Members Absent: David, Zion

1. Review
 - a. Reading of the Minutes
2. Executive and Advisor Updates
 - a. Sophia and Zion (VP of Social Affairs)
 - i. [Formal Updates!](#)
 1. Over the past two months, I reached out to 10 venues. Exec and I narrowed the list to 4 venues in the beginning of May. Because of the uncertainty with fall quarter and fall 2020 generally, exec decided to hold off formal voting until further notice. I do not know when Northwestern will announce their plans for fall so I will update you all when I know.
 2. The main reason why formal voting is pushed to later uncertainties of fall quarter, but other important aspects we've considered include: IL, CDC, governmental laws and guidance about large gatherings; contract negotiations with potential venues; lowered RCB budget due to remote learning. Because 500 people usually attend RCB formal, our initial date of Nov 2020 may have to be pushed into Feb or even later in spring quarter 2021.
 3. Going forward: I am still in contact with 2 venues about 2021 dates and will reach out to the previous venues if needed. Once Northwestern announces their plans in the summer, I will reach out to the venues as well to exec and you all for a potential meeting. If we are remote, I will update you all in the first meeting of fall quarter as it means formal will have to be pushed to 2021.
 4. @Presidents, please let me know if there are any major events planned in 2021 + let me know if you have any questions/comments now or via email
yishuliu2021@u.northwestern.edu
 - b. Albert (VP of Academic Affairs)
 - i. Bump on Restalks! Reach out to your fellows about submitting a video. ResTalks also will be open to submissions into next quarter.
 - ii. We are thinking about ordering RCB apparel.

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1. Will we keep the logo/mascot from last year? (Kiwi)
2. The same color scheme? (Kiwi)
3. One possible vendor is Underground Printing (the one used last year), we will check other vendors as well
4. Prices without discounts [Underground Printing]:
 1. **Crew Neck Sweatshirt (~20-25 per)
 2. **T-shirt (~17-20 per)
 3. Cap/knit hat (~17-20 per)
 4. Cloth face mask (~9 per)

*We will probably narrow down choices based on cost, want to keep price per member below 20, about 15 each perhaps.

**general preference

- c. Christy (VP of Philanthropic Affairs)
 - i. No updates
- d. Carina (VP of Public Relations)
 - i. No updates
- e. Nathan (VP of Financial Affairs)
 - i. No updates
- f. Shreya (VP of Inter College Relations)
 - i. Field day was great! Congrats to all the winners. Newsletter with winners will be sent on Sunday. Prizes to come.
- g. David (ASG Senator)
 - i. No updates
- h. Maya (President)
 - i. Meeting next week? Tentatively no meeting during finals week but if there are any actionable items left next week, we could resolve them in a quick meeting after finals week.
 - ii. Doc for ideas for RC events (synchronous/asynchronous)
 1. <https://docs.google.com/document/d/1sHUpcb407HZvDBI8VzWxoR5JJy1TLNNVPNG4KBK5Gmw/edit?usp=sharing>
- i. Nancy (Advisor)
 - i. Inventory for summer, college-owned equipment/supplies– check-in - is everyone clear about their process? Any additional questions?
 - ii. Summer 2020 Welcome Letter [guidelines](#), due June 30
 - iii. Swag/Wildcat Welcome purchasing/reminder from BZ RCB 5/14 meeting:

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As a follow-up to Brad Zakarin's visit to RCB meeting (5/14), he reported that individual colleges wanting to proceed with fall swag purchases should feel free to do so with current SOFO funds. He reported that, while we got a very good deal with a vendor, Residential Services can't commit to purchasing 5,000 t-shirts of varying colors and designs without knowing what fall occupancy will look like.

- iv. NU Risk Management advice/update
- v. May 29 7 pm virtual program, Leslie Goddard as Rachel Carson - excited to host. Deadline to advance register was 5 pm today.
- vi. Congrats Sophia and Shreya on your Research Expo poster session! I really enjoyed your presentations.

3. Presidential Updates

- a. Sarah (Ayers CCI)
 - i. First fireside - small turn-out, but it was enjoyable!
 - ii. We have our inventory list from last year, will ask if anyone has any known updates - may choose to disregard things like the number of straws/sponges/etc.
- b. Regan (CCS)
 - i. We found our previous inventory list, have made a few updates
 - ii. Made a plan for our welcome "letter" and assigned tasks
- c. Caroline (CRC)
 - i. Cross-RC Event this Saturday!
 - ii. Almost done with graphic
 - iii. Working on welcome letter with New Student Chairs
 - iv. Finalizing inventory based on 2019 list
- d. Kendall (Chapin)
 - i. Upcoming Fellows Events
 - 1. June 4: Poetry Fireside W/ Isaac Miller--perhaps we will get some contributions to Helicon...
 - 2. Covid Community discussion (Date TBD)
 - ii. Inventory and clean-up in progress
 - iii. Welcome Letter outline has been made--tasks to be assigned
- e. Melanie (Hobart)
 - i. Upcoming events: philanthropy week, mini-firesides, movie night weekend, Emily awards, letters for seniors
 - ii. No one came to movie night but...it's alright

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- iii. Have access to last year's inventory and will discuss as exec on Monday!
 - f. Maxime (ISRC)
 - i. Cross-RC this Saturday... open to ppl if you wanna come!!
 - ii. Welcome letter getting done
 - iii. Merch ready tbo later
 - g. Nick (PARC)
 - i. We have inventory list from last year and have been in contact with old board to update items (VP was in building yesterday to collect his stuff and got photos)
 - ii. Successful faculty lunch/dinner/fireside with Desiree Hanford and Sarah Pritchard
 - iii. Plan welcome letter next week (cancelled our meeting Monday because of Memorial Day)
 - h. Zach (Shepard)
 - i. Finishing up t-shirt contest for WW, bringing in event & theme ideas next week
 - ii. Began writing welcome letter, submitted Heyck
 - iii. Finishing inventory and archives
 - iv. Planning to coincide new elections with ratifying edited constitutions from now own
 - v. Events winding down - movie night, virtual coffeehouse, dillo hang out, canceled fireside due to fellow emergency :(
 - i. Dana (Slivka)
 - i. 24 hour Zoom watch went great! Events are mostly cooling down for the end of the quarter.
 - j. Maryarita (Willard)
 - i. Starting to work on our welcome letter
 - ii. Amending our constitution to add a voting D&I officer position
 - iii. Discussed potential Wildcat Welcome themes!
 - iv. I'm going back next week and will do inventory
4. Discussion
- a.

End Time: 7:15 pm (Central)