

Date: 4/19/19
Location: Chapin

RCB Full Board Meeting

Start Time: 4:36

Members Absent: Yasmine, Sophia

1. Review
 - a. Reading of the Minutes
2. Executive and Advisor Updates
 - a. Maria (VP of Social Affairs)
 - i. I sent in my request for the lakefill bonfire on the 24th, I just need to send in the Fire Permit Form (it cost \$40 and my debit card is on hold because someone stole my debit card number whoo hoo. Also, I'm waiting to hear back from Norris Outdoors before I get the permit).
 - ii. I met with the social chairs who can't make our meeting next Monday.
 - iii. Emailed OUR (Office of Undergraduate Research) and they would love to plan some sort of event with us.
 1. I've decided to scrap this idea. I have a meeting with Tori Monday to discuss plausible event ideas (such as a panel of student researchers vs. networking with researchers), but I'll tell her there that since we don't have support for the idea, we'll not be continuing with the idea.
 - iv. FORMAL UPDATE:
 1. I've heard back from most locations, and I had a phone call with Adler Planetarium today.
 - a. Adler really wants us there, and are willing to accomodate and food requests that we want because they are a private caterer. In addition, we would get access to some cool exhibits. We currently have a free 10 day hold on November 9th.
 - b. The Children's Museum is not available the weekend that we want (November 9th), so we would have to alter that.
 - c. The Nature Museum is being weird, so I'm trying to let them know that I want the whole museum, not just one room.
 - d. Shedd Aquarium has sent their packet.
 - b. Jakob (VP of Academic Affairs)

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- i. Thank you to everyone who helped with RCB Quiz Bowl
- ii. Sweatshirts (Crewnecks/Quarter Zips)
 1. See options [here](#)
 2. Vote [here](#)
- c. Sophia (VP of Philanthropic Affairs)
 - i. [Clean Up Evanston](#) Update (4/27 9-11am @Canal Shore Golf Course)
 1. Weather not looking good so I'm going to monitor it. If it's super bad storms then the event will have to be cancelled :(
 - ii. RCB Penny Wars: tentatively planning to set up tables on **5/1** and **5/8** (both Wednesdays) from **11:30-3:30PM**. One day the tables will be South campus (Willard) and the other day will be North (Slivka)
 - a. Eleanor/Jakob/Yasmine wednesdays not good, Danielle free until 1PM, Charlotte after 1PM, Sophia Wednesdays best weekday
 - b. Will modify the dates if not enough people can sign up for the dates. I'll let you all know next week if the dates need to be changed
 - c. @Ren and @Brandon could I place a table in front of Willard/Slivka on one of those days? Let me know which date you prefer
 - i. Either
 2. Will need volunteers who can stay for 1hr long shifts. Please sign up if you're free!
<https://docs.google.com/spreadsheets/d/15OLb2ymaPRW0bCtKxU5Dmie4LfKzeH3CEm2vZEC2GO8/edit?usp=sharing>
- d. Danielle (VP of Public Relations)
 - i. I just met with all of your tech chairs! Website competition will end May 6 and all the info is [here](#), so maybe check in on them at your meetings each week to see how its going!
 1. @Jenna ISRC Listserv
 - ii. Archiving event at Deering 110 on 4/23, 6:00
 - iii. Try to hang up your Clean Up Evanston posters if you haven't already!
 - iv. Wildcat Days fair went well (Thanks Eleanor, Nathan, and Maya)! I'll bring the board and candy for this coming Monday 4-4:45 (Jakob, Deven, Sterling, Bea)
 - v. Ayers

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1. Philo Chair- Caroline Berg-Love
 2. Corporate Chair- Kimberly Jimenez?(YUP)
- vi. CCS
1. Communications Chair- Hunter Feeley
 2. VP of Community Engagement
- e. Charlotte (VP of Financial Affairs)

Spring 2019 RCB Dues

Residential College	Residents	Amount Owed
Ayers/CCI	156	\$936.00
CCS	36	\$216.00
Chapin/HRC	61	\$366.00
CRC	96	\$576.00
ISRC	88	\$528.00
PARC	69	\$414.00
Shepard	70	\$420.00
Slivka	136	\$816.00
Willard	245	\$1470.00
WRC/Hobart	46	\$276.00
Total	1003	\$6018.00

- i.
- f. Yasmine and Jenna (VP of Inter College Relations)
- i. Field Day swag: Drawstring bags and key chains with RCB sun logo
 1. What colors?
 - a. Orange and chartreuse
 - b.
 - ii. We will try to get the water cooler this year
 - iii. Inflatables and trophies have been ordered
- g. Revika (ASG Senator)
- i. Resolutions in Senate this week
 1. Resolution In Support of Student Autonomy in the Black House
 - a. https://docs.google.com/document/d/1jeX15zhl_Xm11brLF3n3yUBGDfnKndv7fvztJPPzu38/edit
 2. Emergency Resolution Calling for The University To Acknowledge Racist Incidents on Campus
 - a. Email sent out today from PTI
 - b. https://docs.google.com/document/d/1waRv0fDLpGVb71J14Jmt8p5bOj-w_IZjcMAVBj8Fcsg/edit
 - ii. Student Group Leaders Sexual Misconduct Guide

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1. <https://drive.google.com/file/d/1r1Vy1FHUk-GbWJrTgmrwQFn-ilCkNoWe/view>

Navigating sexual misconduct concerns within your student group
A guide for student leaders

Leading a student group that has been affected by allegations of sexual misconduct can be challenging, confusing, and tricky.

You don't have to handle it on your own: the Office of Equity and the Center for Awareness, Response, and Education are here to support you.

A great way to support group members who have experienced sexual misconduct is to help them understand their options.

The Office of Equity can provide interim measures (see below for more information), connection to support services, and formal or informal resolution options. CARE can provide confidential support, advocacy, and referrals.

DO

- Remember that you don't have to handle this on your own! Staff from the Office of Equity and CARE can answer questions, provide support, and help you create a plan.
- Know that you have agency. You can decide which resources to reach out to for support.
- Let the affected person lead; ask them what kind of support they need.
- Help connect the affected person with resources and support.

DON'T

- Share information about the affected person's experience without talking with them.
- Assume you know how best to support the affected person.
- Take action, such as requiring someone to meet about the concerns, restricting participation in the group, or removing someone from a group, without talking with the Office of Equity.
- Conduct an investigation or otherwise attempt to lock into allegations on your own.

The Office of Equity can provide interim measures for people who have experienced sexual misconduct. Interim measures do not require an investigation. Interim measures may include:

- Academic assistance
- Housing or workspace relocation
- Time off from class or work
- Financial aid arrangements
- Transportation arrangements
- No-contact directives

Contact **Kate** at the Office of Equity at kate@northwestern.edu or 847.467.7426

Contact **Saed Hill** at CARE at saed.hill@northwestern.edu or 847.467.3658

Contact **ASG Wellness** at asg-wellness@u.northwestern.edu

2.

h. Eleanor (President)

i. [National Residence Hall Honorary's](#) "Of the Month" program

1. You can nominate any person/program/organization who you think is contributing to "the Northwestern University Residential experience"
2. Nominators and nominees entered into a raffle for "some awesome prizes"

ii. Thanks to everyone who came to RCBonding!

i. Nancy (Advisor)

i. **Old business reminder - returning resident housing process -**

Presidents were asked at the RCB retreat and again at the previous RCB meeting to compile resident feedback on the Housing process. Any president who has feedback, please email me your summary feedback **by 10 AM Tues., April 23.**

ii. **Archiving kick-off event for RCs (Tues., April 23, 6 PM)** - Thanks to

those presidents who've been responsive to Danielle's outreach to confirm your RC's representative at the upcoming University Archiving kick-off for residential colleges on Tues., 4-23 @ 6pm in Deering Library (room 110). We are still waiting for a confirmation from ISRC and Slivka. It is important for someone from those exec boards to attend this event. Please get back to both Danielle and me today (before our meeting).

Thank you Danielle for your outreach efforts. The University Archivists are excited about this event; and grateful for your organizational efforts.)

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- iii. **Heyck Award nomination, due Mon., May 6** - your residential college nomination for an outstanding fellow (per distributed guideline 4-12) is due no later than Mon., May 6. If you've misplaced your copy of that document, ask your Assistant Chair who also received it.
- iv. **This Northwestern Life Storytelling Competition** (co-sponsored by Kaplan Institute for the Humanities and ORAI) - poster on submission and live event was emailed to presidents today at 2:00pm. Submissions due May 1; Live event May 16, 7 pm @ Willard B72.
- v. **Assistant Chair search process update** (ongoing for CCS; Chapin; Slivka; PARC; WRC) - I coordinate the AC search process on behalf of ORAI/residential colleges. Applications are electronically submitted to ORAI by 4/25. App files, with EEO interview guidelines, and ORAI timeline will be sent to Faculty Chairs. FCs determine their interviews based on the timeline and decide how/if/when to engage student reps in that process. FCs then ask me to conduct interviews; I also follow-up with references. In consultation with those FCs, we determine best hires for res colleges. Plan to complete AC hire decisions by June 3. Timeline will allow for some end-of-quarter transition meetings between outgoing/incoming ACs; introductions and some Fall planning with ACs and current execs/college staff.

3. Presidential Updates

- a. Deven (Ayers CCI) (VP Ayin will be present as I am unable to make it)
 - i. Internship fireside with former exec member who is an NCA ambassador will happen soon
 - ii. Trip to Andy's will be this coming Friday
- b. Louis (CCS)
 - i. Sustainability fireside occurred
 - ii. Gardening discussion got postponed in exec due to needing to reschedule camping trip + figure out faculty chair stuff
- c. Maya (CRC) (VP Gabrielle is here because I am not)
 - i. Doing pretty good
 - ii. @CCS is the plants thing happening because we're in-We need to work on figuring about budgeting and getting approval
 - iii. Thanks @brandon for the survey, sent to my residents
 - iv. Events going pretty good, had some low turnout to an academic event the other day, bringing food next time

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1. Having some trouble with ACM turnout, working on solutions
2. @ISRC we are interested in a cross RC, just let me know what the event is so I can send it out
- v. Talked to exec about website template and they do not like
 1. Too Northwestern™
- d. Nathan (Chapin)
 - i. Diversity Town Hall
 - ii. Working on that website
 - iii. Whirleyball!
 - iv. Spring cleaning
 - v. Ched talks
- e. Kathryn (Hobart)
 - i. Will be bringing up website template and resident survey at next Hobart exec meeting
 - ii. That's all!
- f. Sarah (ISRC)
 - i. We have sent out a survey to our residents on their residential experience and are in the process of collecting the data.
 - ii. Scheduled our first event Spring for May 4th. Waiting on survey results to gauge the amount of people that are coming. @CRC let me know if you're interested in partnering up.
 - iii. We've got some firesides in the works.
 - iv. We are creating a kitchen inventory, and figuring out what else we need to purchase.
 - v. Nothing more :)
- g. Sterling (PARC)
 - i. We're alive!
 - ii. Some housing problems but we good
 - iii. Egg hunt tomorrow! 3-5 PM. Also website is being worked on, fellows are contacted, figuring out costs
 - iv. We're also Heycking
- h. Beatrice (Shepard)
 - i. Failed SW Pres meeting :(
 - ii. New members who move in halfway through the year!
- i. Brandon (Slivka)
 - i. Working on cleaning Slivka

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1. DR closet
2. Missing furniture in the laundry room?
- ii. Events are going on as usual, but it is a week that is sadly Brandon Themed
- iii. Constitution Committee Elections have happened and we are now editing our constitution.
- iv. I have created the Res Services Survey to collect some “data” and to hear everyone's concerns about housing.
 1. Here is a link: <https://forms.gle/5dMp3D4PjeevHPvA8>
- j. Ren (Willard)
 - i. More details on the website competition
 - ii. Met yesterday me and my secretary proposed a new agenda that we will test out to ensure meetings run on time
 - iii. Went over SOFO procedures and expectations (again)
 - iv. Proposed themes for wildcat welcome
 - v. Went over and approved the budget
 - vi. Constitution will be reviewed and passed next week, the last exec rewrote it but never published it anywhere
 - vii. Didn't get to select candidates for chairs
 - viii. Brandon's survey
4. Discussion
 - a. Vote for sweatshirt options (thanks to the 9/19 who did so far) - Jakob

End Time: 5:22