

**Date:** 10/1/2018

**Location:** Plex Basement

# RCB Executive Board Meeting

**Start Time:** 5:34

**Members Absent:** Charlotte

1. Review
  - a. Reading of the Minutes
2. Updates
  - a. Joseph (VP of Academic Affairs)
    - i. Rob Arthur? May need a contract regardless of whether he charges. Could be good to coordinate with CTSS on getting a speaker. He's more likely to be free in the winter
    - ii. Will mull over events, when he's available and coordinating with CTSS
  - b. Shannon (VP of Social Affairs)
    - i. RCB FORMAL (what else would I talk about?): [spreadsheet here](#)
      1. MCA Venue: Contacted the venue and retrieved photos that we can use on promo material
      2. MCA Catering: Extra cost of \$3/person for dessert service. What do you guys think about this? We'll still be under \$30/person
      3. DJ: Contacted reviewers; they all had nice things to say
      4. Bussing: Tentative order with Zenobia and Compass bussing. The price settled on is great news for our budget!-Price is now \$300 per bus for a cost of \$3300
      5. Michael's: Need to figure out which desserts to choose
      6. RCB Poster: Stealing Benjy's thunder??-Will work together
      7. To do:
        - a. Complete paperwork with DJ-will send to Nancy
        - b. Start promoting RCB formal
        - c. Desserts - MCA catering and Michael's
          - i. Get paperwork from MCA
          - ii. Going to see whether it's a separate contract and send it to Mallory to see if it is suitable to get done in time. Issue of having money for deposits, catering due by end of Oct. Need money for DJ and potential desserts
          - iii. Now planning on scraping desserts

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d. Buy wristbands

e. Make and advertise application for student photographer

8. Will have to figure out system to ensure RCs buy enough tickets, will encourage a looser guest policy if certain RCs struggle to sell tickets

c. Charlotte (VP of Philanthropic Affairs)

i.

d. Benjy (VP of Public Relations)

i. Thanks to Shannon for sending over the images, I have a draft of the poster



ii.

iii. Need to tone done language on how much food

e. Mallory (VP of Financial Affairs)

i. Bassel still needs to pay for his sweatshirt. Also need someone to pay for Peter's

ii. Dues memo

iii. Budgets

iv. Need to pay for catering by end of month, may need to pay DJ before, be prepared to pay photographers

f. Danielle and Nat (VP of Inter College Relations)

i. IMs start October 7th! - just had my meeting with the chairs earlier → will report

1. Went well!- A few concerns about filling teams but optimistic

2. Have to sign waivers now, annoying but fine

3. Have a bagel- \$7 Mondays?

4. FYI I let Adam and Eleanor take their sweatshirts

5. Thinking about making a flyer for all RCs to use

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- ii. Budget-  
<https://docs.google.com/spreadsheets/d/1wSFTUSXrKF6u-9DPxOZ10-fPjprQZP672U07h7blWhc/edit#gid=285507820>
  - g. Peter (President)
    - i. RHA collabs-Field day on October 6
    - ii. Thoughts on collaborating with RHA on a Halloween event, maybe trick or treating
    - iii. Nancy - fireside update
    - iv. Formal ticket distribution-going to be population divided by two
    - v. Faculty in Residence Nomination:
      - 1. [https://docs.google.com/spreadsheets/d/1-2AXJs00pRFLWkm84kqse\\_88Sv-jtup5V8GNS8M5cGs](https://docs.google.com/spreadsheets/d/1-2AXJs00pRFLWkm84kqse_88Sv-jtup5V8GNS8M5cGs)
    - vi.
  - h. Nancy (Advisor)
    - i. RC non-resident membership forms went live on first day of class (9/27). Please remember to complete, sign and submit your non-res form to ORAI this week.
    - ii. NU Homecoming is Oct 12-13. NAA sent activities reminders via Wildcat Connection. Peter did you receive that message? **ACTION ITEM: I'll send the info I received so you and rc presidents have it by Friday.**
    - iii. **Fullboard will be at Friday 4:30**
3. Discussion

**End Time: 6:47**