

Date: 11/13/2018

Location: Plex Basement

RCB Executive Board Meeting

Start Time: 5:03

Members Absent: None

1. Review
 - a. Reading of the Minutes
2. Updates
 - a. Joseph (VP of Academic Affairs)
 - i. Crossword recap-more teams than anticipated
 - ii. Rob Arthur--Will resume work for next quarter's events
 - b. Shannon (VP of Social Affairs)
 - i. Transportation
 1. New bus confirmation being sent (as of 11/12)
 2. Contact # of dispatcher will be sent to us by friday
 3. Bus captain email: good to send?
 - a. Need to move one of us south
 - b. Joseph moved south, Mallory as admiral
 - c. 847-682-7304: Nancy
 - d. Move time to 6:45pm
 - e. Event helper/bus captain
 - f. Grab coat then rendezvous
 - g. Plesae
 - h. groupme
 - i. Contact info for bus admirals
 - i. Contact info spreadsheet
 - ii. Peter:
 1. 9185276437
 - iii. Mallory: 217-620-2950
 4. Bus admirals:
 - a. Take extra wristbands
 - b. New south bus admiral: Mallory
 - c. Photographers will be at Cahn at 7:00pm – give them a wristband
 - d. Put signs on buses w/ masking tape
 - i. Ask RAs

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- ii. Distribute signs at fullboard
- ii. Guests
 - 1. Attendees email: good to send?
 - a. List RCs in south and north campus
 - b. Weather
 - c. 7:30 instead of 7:40
 - d. Emergency number:
 - 2. There is a coat check
 - 3. White linens
- iii. DJ
 - 1. 356 song requests!! Sent the repeated requests to DJ
 - a. <https://docs.google.com/spreadsheets/d/1aEX0ZnZDQ8Jc3K04L9amjap9WcWMOQ-2Sgqts9ybRh8/edit#gid=628552356>
 - 2. He will arrive early
- iv. Photographer
 - 1. Forms
 - 2. Bump on this
- v. I will be at MCA at 6:30pm (630)605-9085
- c. Charlotte (VP of Philanthropic Affairs)
 - i. Waiting on Val
 - ii. Might need another date--probably an afternoon during reading week, will use motorpool
- d. Benjy (VP of Public Relations)
 - i. No updates
- e. Mallory (VP of Financial Affairs)
 - i. I'll pick up the DJ check this week
- f. Danielle and Nat (VP of Inter College Relations)
 - i. Need a new rock painting date since CRC is doing it then (it's probably a good thing anyway because of the big ten championship)
 - 1. Reading Week
 - 2. Have flyers and will be making spreadsheet and email tonight after I/we choose a day
 - 3. https://drive.google.com/file/d/1PgBNpZHKf638kc0viUvvVcd_YWNSuhYW/view?usp=sharing

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4. https://drive.google.com/file/d/1zumVQe_SAk14b-M8xEkj2NZpmXzMjrle/view?usp=sharing
 - ii. Due to unforeseen circumstances, I will be going home this weekend and cannot attend fullboard on Friday or formal on Saturday. :(
 - g. Peter (President)
 - i. How can I get in contact with my RAs? Shannon has their emails/names. It would be helpful for someone to create a contact Excel with all helpers names, positions, email, cell contacts.
 - ii. Will distribute exec wristbands at Fullboard
 - h. Nancy (Advisor)
 - i. For personal reasons, I will be out of the office on Fri., Nov. 16 - so, I won't be able to attend the RCB meeting that afternoon. I will see you all Saturday for the formal.
3. Discussion

End Time: 5:39