

**Date:** 2/21/2019

**Location:** Plex Basement

## **RCB Executive Board Meeting**

**Start Time:** 5:09

**Members Absent:** Charlotte

1. Review
  - a. Reading of the Minutes
2. Updates
  - a. Joseph (VP of Academic Affairs)
    - i. Rob Arthur event done!
      1. Might be helpful to make this style event a recurring thing
    - ii. Quiz Bowl in the works/-maybe on the third
    - iii. Receipts
  - b. Shannon (VP of Social Affairs)
    - i. March 8, 9pm–12am: RCB 70's Roller Skating Party
      1. Contracts
  - c. Charlotte (VP of Philanthropic Affairs)
    - i.
  - d. Benjy (VP of Public Relations)
    - i. ArtFest program, need a list of the art. Have most of the art titles, but need to be sure, just need speakers
    - ii. Postcards?--Not worth it
    - iii. Bring posters, have some posters to direct people to the room
  - e. Mallory (VP of Financial Affairs)
    - i. No updates
  - f. Danielle and Nat (VP of Inter College Relations)
    - i. Looking into some stuff like bowling, laser tag, mini golf, escape room type stuff, big question would be transportation because it doesn't appear that Evanston has any of these types of places nearby
      1. Laser tag- 50 min by car...
      2. Escape room- super close but \$33/person, could only take 16 people on our budget...
      3. Bowling- 31 min bus/walk
    - ii. If we can, great; if not, there are lots of other RCB events that seem to be coming up that are sufficient and we did already have one, just had some extra money

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- g. Peter (President)
  - i. Elections: Had to move the meetings to Sunday at 11. We have President, PR, and Academic
  - ii. Have enough Art submitted for ArtFest
    - 1. Working
    - 2. Going to use the previous space layout
  - iii. <https://www.wholefoodsmarket.com/shop/EVN> order needs to be placed 48 hours
- h. Nancy (Advisor)
  - i. ArtFest program update request (room set; PR outreach; program content; reception collab with Helicon)?
    - 1. I emailed Peter the room set request from May 2018 (Shepard B25/20) that RCB/Helicon used - need to forward promptly to Res Services
  - ii. Data request on any RCB event that students are charged out-of-pocket cost. Other than RCB formal - are there any actual or anticipated student out-of-pocket costs? And, how much? I sent a template to Mallory. Thank you for sending it so quickly.
  - iii. Non-resident membership dues/Fall - fyi - I emailed to inquire about the status of that transfer. Since the Res Services person is away til Monday; I hope for an update then.
  - iv. PR outreach request from Brad for This Northwestern Life event (2/25)--Benjy send to presidents
    - 1. [Kaplan Storytelling Initiative: kick-off event on 2/25](#)
  - v. Residential Experience Survey - I will email RCB listserv to ask presidents to discuss with their exec boards how best to urge their residents to complete the Residential Experience Survey. We want to make res college experience visible by completing the survey. This data is shared with senior leadership.  
  
The email prompt for that survey was launched Monday - and runs until March 18. When the benchmark survey was done in 2017, residential colleges were very well represented. We hope for that again. Along with individual prizes (iPads, Beats headphone, Amazon gift cards), the unit with the highest response rate will win a party.

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- vi. RCB funding request related to the residential college new officer conference - will RCB host its give-away prizes at end of conference (April 10)? Last year, I believe RCB allocated \$300 for that (range of vendors, Andy's frozen yogurt, etc; individual prizes, and one RC group one).
  - vii. I emailed all of you the Outgoing Officer Transition Document this afternoon. Please submit your Word draft by 2/27. Also, I hope you all have marked your calendars for Wed., April 10, 5- 8 pm, for participation at the Residential College New Officer Conference.
3. Discussion
- a. We shouldn't have received the Assistant Chair evaluation email

**End Time:** 5:48