

Date: 4/10/18

Location: RCB Exec Office

RCB Executive Board Meeting

Start Time: 5:07

Members Absent: Nancy Anderson

1. Review
 - a. Reading of the Minutes
2. Updates
 - a. Joseph (VP of Academic Affairs)
 - i. Organizing academic chair meeting, likely after the New Officer Conference
 - ii. Spring Academic in the works, hope to have final ideas by next meeting to discuss and finalize
 - iii. Re: Budget - Previous years' budgets to be sent out soon for reference?
 - b. Shannon (VP of Social Affairs)
 - i. Organizing a social chair meeting this week – need listserv
 - ii. When is RCBonfire?
 1. June 8 (Friday before finals week)
 2. Reserved Lakefill from 5-10
 - iii. Social ideas document
<https://docs.google.com/spreadsheets/d/1jMJECTzYxKKfuGvLts9qyJCIUQuRjtSAnjPqj3koaXU/edit#gid=0>
 - c. Charlotte (VP of Philanthropic Affairs)
 - i. Organising a philo chair meeting this/next week
 - ii. Penny Wars
 1. Week of April 30th - May 4th
 2. Will set up locations both North and South campus
 3. Encourage individual RCs to raise funds
 4. Same rules as last year? Should we still have bills be counted as negative points? We will have any money count equally
 - iii. Looking to organise 2 volunteering opportunities this quarter
 - d. Benjy (VP of Public Relations)
 - i. Kicking off Website competition. Proposed Rubric:
https://docs.google.com/spreadsheets/d/1cf42DI8ttFxfm_xJqjfUJGnq9xSLU1utebj0s9B7-ig/edit?usp=sharing

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- ii. I will give people categories to judge across RCs
- iii. Will need to organize meeting with Tech Chairs and PR Chairs
- iv. Listservs should be done, let me know if I left anyone off
- v. Still updating website
- vi. Wildcat days. We had been included in the past, but have not heard this year.

Mallory (VP of Financial Affairs)

- vii. Please send me budgets ASAP so that we can get Field Day rolling
- viii. Had the Treasurers' meetings
 - 1. Some treasurers are interested in getting Ventra cards for their buildings... is that allowed? Yes, but maybe try not to use the debit card
- ix. Talked to Frank at SOFO about CCS's problem with non-res dues
 - 1. Apparently SOFO hasn't received non-res data yet and that's why CCS hasn't received them
- x. Do we control when RCs get their dues members' dues? Nope.

e. Danielle/Nat (VP of Inter College Relations)

- i. Budget approval? → contract with fun ones
- ii. Field Day
 - 1. Motor pool department authorization letter
 - a. In order to drive a Motor Pool vehicle, all student drivers must have written permission from the department for which they are doing the driving. This authorization must be on department letterhead and state that the student(s) have permission to operate a University-supplied vehicle as approved representatives of the department. This authorization must be supplied to the Motor Pool office at least 24 hours prior to the requested vehicle pick-up time.
 - b. <http://www.northwestern.edu/fm/services/motor-pool/make-a-reservation.html>
 - 2. Swag options
 - a. Drawstring bags/Tote bags
 - b. Rubber Ducks
 - c. Frisbees
 - d. Little footballs
 - e. Beach balls

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- f. Cups/mugs
 - g. stickers
 - 3. Logo- sun??
 - 4. CRC has a shopping cart (currently decorated as lightning McQueen) that has store logos blacked out in sharpie. Allowed?
 - a. Will email Nancy
 - iii. IM meeting tonight at 7:30
 - f. Peter (President)
 - i. Nancy - Sachin follow up
 - ii. Meeting times - thoughts
 - iii. UREC Committee - initial thoughts and solicitation of ideas
 - g. Nancy (Advisor)
 - i.
- 3. Discussion
 - a.

End Time: 5:51