

Date: 10/1/19

Location: Plex Basement

# RCB Executive Board Meeting

**Start Time: 6:05**

**Members Absent: Jenna**

1. Review
  - a. Reading of the Minutes
2. Executive and Advisor Updates
  - a. Jakob (VP of Academic Affairs)
    - i. Democratic Debate Bingo will be on October 15, 2019, 7:00-9:00 PM
      1. Willard B72
      2. Prizes?
        - a. RBG socks
        - b. Stuffed donkey
    - ii. Reaching out to academic chairs this week to determine whether a meeting will be necessary and to inquire about potential fellows for climate change discussion
  - b. Maria (VP of Social Affairs)
    - i. I got an email from Veronica... looks like everything is set for the venue!
      1. Justin Barbin is free; he will need a \$100 deposit and I will ask him for a contract tonight with everyone's approval!
      2. I will ask Zenobia for a contract tomorrow for bussing after she lets me know where on campus we can pick up students! I also need to know the deposit amount from her.
      3. Lastly, the DJ doesn't require a deposit, just payment before or on the event date. I will be on the phone with them either Thursday or Friday (they haven't gotten back to me yet) and set up contracting with them (again, with everyone's approval).
        - a. I would like all these contracts by the next exec meeting.
      4. I forgot to ask Veronica if we can use their images for our advertising... I'll email her tonight! (Thanks!)
      5. Time: 8-11, start bussing around 7:15, start reboarding at 10:40
    - ii. Setting up a social chair meeting for next week! Can I use Hobart?
  - c. Sophia (VP of Philanthropic Affairs)
    - i. Contacted Project Pumpkin about date of this year's event - have not heard back yet

Date: 10/1/19

Location: Plex Basement

1. Previous dates have been last Thursday of October
- ii. Event Idea: [Zombie Scramble](#) Saturday, November 2nd from 3:30-9:30PM at Ladd Arboretum - Deadline for signing up is October 23rd but T-shirt sizes are needed by October 10th
  1. Transportation: CTA 201 and walking OR CTA 208 route to Ladd but would cost money
  2. Poster needed by October 6th
- iii. Meeting w/ RC Philo chairs this Sunday about individual RCs ideas and overall RCB philo ideas
  1. Meeting w/ Grace (Chapin's philo person) individually to talk more about how to be intentional with philanthropy events after the loss of a Chapino/RCer
- d. Danielle (VP of Public Relations)
  - i. Website renewed for 1 year
  - ii. All websites were updated but CCS
  - iii. I updated all of the banner pics on the RCB website and RCs in the news; looking to events page next as we do more things
  - iv. Archiving updates from Dana
    1. Basically it'd be easiest to share our RCB folder with the archivists, but I don't know if there are sensitive things we don't want archived. (Are tiers possible? Restricted vs. open access)
    2. Also could require cleaning up our folders, so we don't just give them a straight mess
    3. General guidelines- Do things tell the story of RCB? They don't want things that won't get used/referenced in future years
    4. Concerns with sharing?
      - a. Budgets- probably okay because
      - b. Applications/Elections
      - c. Judging (Field Day Videos, websites)
      - d. Contracts
    5. Maybe general what the budget looks like, what the application looks like but not filled in
- e. Charlotte (VP of Financial Affairs)
  - i. Please fill out your budget!!
    1. <https://docs.google.com/spreadsheets/d/1buv24NBSzvLtu0EJsvx2qhXFSJzUvydXeDnH1SEGit/edit#gid=0>

Date: 10/1/19

Location: Plex Basement

- f. Yasmine and Jenna (VP of Inter College Relations)
    - i. Gaging time availability for Field Day Part 2 (if possible)
    - ii. Job of intercollege relations -- can one fullboard be dedicated to a more RC focused sharing of ideas and advice instead of RCB exec focused updates
      - 1. Can maybe do at the end of a short meeting
      - 2. Or the res college that's hosting can brag about themselves at their meeting
  - g. Eleanor (President)
    - i. Fireside update: I've given the presidents until fullboard to fill out the spreadsheet, so we can split up the firesides at our next meeting
      - 1. I will hopefully have a Formal presentation by our next exec meeting!
    - ii. Thank you for Director of Dining -- any additions/changes y'all would like to the general message?
      - 1. <https://docs.google.com/document/d/1-Fp8U9QT7JdObr6OacuhRr396U30siPVsNDXGJqmHll/edit?usp=sharing>
  - h. Nancy (Advisor)
    - i. Thank you for organizing the thank you note to the Director of NU Dining.
    - ii. Plan to integrate Helicon meeting attendance?
    - iii. ORAI helped three FIRs host a special program linked to One Book. If your schedule allows, I hope you may attend one of them (10/2 6-7pm @ Willard B72; 10/3 6:30-7:30pm at Goodrich (FIR apt); or 10/7, 5:30-6:30pm at Elder FIR apt. Online registration/One Book calendar of events.
    - iv. Discussion item for formal planning - invitation to RAs to assist with bus logistics/formal support? Historically RCB has had 7-10 help the exec board. Cost of RAs tickets would be RCB sponsored. In the past, I've prepared the email and collected RD-approved participation. Let me know if you want me to do that. I recommend that electronic outreach be prepped by Oct 14 (a month prior to the event; with reply date/deadline by Oct. 18).
3. Discussion
- a.

Date: 10/1/19

Location: Plex Basement

**End Time: 6:54**