

Date: 1/14/2020

Location: Plex Basement

RCB Executive Board Meeting

Start Time: 6:03

Members Absent: Jenna

1. Review
 - a. Reading of the Minutes
2. Executive and Advisor Updates
 - a. Jakob (VP of Academic Affairs)
 - i. Climate Change Panel tomorrow
 1. Getting food, etc. tomorrow
 2. Everything should be set
 3. Come and learn new stuff (hopefully)
 - ii. RCB Quiz Bowl: still haven't reserved rooms (I've been kind of busy with the panel), but will do so hopefully by next week
 - b. Maria (VP of Social Affairs)
 - i. Nothing, really!
 1. Valentine's social? Or Galentine's (allowing all identities to join, so like Friendentine's?) Palentine's Day
 - a. This is cute
 - c. Sophia (VP of Philanthropic Affairs)
 - i. I cancelled the in person philo meeting for this quarter but am doing an electronic meeting of sorts
 - d. Danielle (VP of Public Relations)
 - i. Archiving updates
 1. Checking on whether they can do Wildcat Connection or should just harvest old agendas from there
 2. I told them no GroupMe
 3. They are going to capture our Facebook page bi-annually
 4. Another in Spring still
 - ii. Syllabus
 1. Do we also pay for a page out of my budget or?
 - a. Yes, \$75, I'll put it in my budget
 2. What do I need to do with their emails/content?
 - a. We'll meet about it
 - e. Charlotte (VP of Financial Affairs)

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- i. Fill out your budgets! Sorry this is late
 1. https://docs.google.com/spreadsheets/d/1pA5gKKuzIngVQNnkbMCs2veu_ZKgrdeX7R6a53yHe4/edit#gid=566314267
 2. Winter 2019 budget for reference:
 - a. https://docs.google.com/spreadsheets/d/1YKDipA7e4OpxG80u_u9t-1sgjFPINjk_jVE8mmcoyWM/edit#gid=1360140806
 - ii. @jenna you'll get an email once your pettycash is ready for pickup!
SOFO changed the way pettycash works
 1. Thank you!
 - iii. @everyone else you'll get your checks soon
 - iv. Reconciled SOFO account
- f. Jenna (VP of Inter College Relations)
- i. Just need winter quarter event ideas!
 1. Now that recruitment is over, I'm actually a human again
 2. Ideas: retro rollerskating again, bowling
 - ii. Sophia— let me know when you want my help with that philanthropy thing and I would be happy to!
- g. Eleanor (President)
- i. ArtFest
 1. Met with Erika and we have a game plan! ArtFest will also be Helicon's winter launch, so the students being published will be sent an invitation to sign up to perform (in addition to anyone else who submits something to be read)
 2. Preferred location: Willard B72
 3. Preferred dates - all at 7pm
 - a. Ideal: Feb. 23 (Sunday), Feb. 25 (Tuesday), or Feb. 18 (Tuesday)
 - b. Back-up if those aren't available: Feb. 20 or 27 (Thursday)
 4. Food
 - a. Budget? \$160 last year, less than \$10 on printing?
 - b. Thinking some platters from Jewel though because they have many options and are relatively affordable
 5. Submission Form - any feedback?
 - a. <https://docs.google.com/forms/d/e/1FAIpQLScVpKdjhHCTziS7bQOP9X05hFqrkxweBMis4MY0LtbbxrtzbA/viewform>

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6. Programs
 - a. @Danielle, can we talk about the different publicity related things for this event after the meeting please? Yes
- ii. Elections
 1. Read the application questions for your position, and let me know if you have any suggestions/edits/changes:
 - a. <https://drive.google.com/drive/folders/1-HrfjYve-9HkFDlfpnN2C1gShGYckU07?usp=sharing>
 2. Nomination form - again, any edits?
 - a. <https://docs.google.com/forms/d/e/1FAIpQLScIgrGtfb1E7bqc01ncg4MMmQcO47p6QwA6wDNo1ZDDLmSQg/viewform>
 - b. Plan to send to presidents to send to their respective listservs - just RC execs or entire RC listservs?
 - i. RC Exec listserv first
 3. Election Interest Dinner
 - a. When: Sunday, Jan. 26 at 6pm
 - b. Where: RC? Academic building? Somewhere else on campus?
 - i. One of the engagement centers, if available (Willard or Shepard)
 - c. What (Food):
 - i. Budget? Historically, it has been \$450 but I don't know how much was actually spent. Also, catering for breakfast cost \$100 more this year.
 1. \$400
 2. Chipotle
 3. Pita Inn
- h. Nancy (Advisor)
 - i. Email rcblistserv reminder to presidents/exec about Summerfest, featured CCS event posted in Residential Services FB account, and RCB Climate Change event. Question: has Mulan Hua been added to rcblistserv (in place of Sterling/PARC)?
 - ii. Working on scheduling to meet with ACs re: officer conference planning.
 - iii. Wed morning I'll review RS campus venue calendar based on RCB event interest for Artfest 2020; will follow-up promptly with Eleanor.

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3. Discussion

a.

End Time: 6:43