

Date: 1/7/20

Location: Plex Basement

RCB Executive Board Meeting

Start Time: 6:02

Members Absent: Maria

1. Review
 - a. Reading of the Minutes
2. Executive and Advisor Updates
 - a. Jakob (VP of Academic Affairs)
 - i. Finalizing everything for climate change panel, sending out email to presidents tonight. We'll give them posters out at full board tomorrow, leaving a week for people to see them
 1. Still working on Harris 108 for afterwards, if that doesn't work out I'll just have refreshments in HarrisL07. Will decide by Thursday night.
 - ii. Will finalize date for quiz bowl by next week
 - b. Maria (VP of Social Affairs)
 - i. Got scheduled to work tonight... sorry!
 - ii. I got an email from Veronica Velez about the formal payment. I forwarded it to Nancy, Eleanor, and Charlotte. I didn't really understand what was going on with it, but if anyone needs information from me, let me know!
 - iii. @Charlotte-- I sent you an email with my receipt from the Uber when Eleanor and I had to take it to the formal... any idea when my reimbursement will be ready? Do you need another copy of the receipt? Thanks!!!
 1. Replying your email! Might need extra info from you
 - iv. Working on some ideas for socials... let me know if there's anything specific you want to see!
 - v. Hope you all had a great and restful winter break!
 - c. Sophia (VP of Philanthropic Affairs)
 - i. Possibly doing Philanthropy Fridays as a joint IRC/philo event
 - ii. Emailed the philo people to encourage running for my position
 - d. Danielle (VP of Public Relations)
 - i. Will bring climate change posters tomorrow
 - ii. Updated events page on website to be organized by type of event:
<http://www.rcbnorthwestern.com/rcb-events.html>

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1. Left the events it already had and added an “other events” tab to each so they can get an idea of past events without having to make a new page for every one because that’s kinda what Facebook is for
 2. The only events that we don’t always do anymore are Res Talks and maybe Sporcle but removing them makes it seem like we’re totally removing that precedent in case any future academic chairs want to go back to that so I wasn’t sure.
- e. Charlotte (VP of Financial Affairs)
- i. Will talk to SOFO tomorrow about what happened with formal payments
- f. Jenna (VP of Inter College Relations)
- i. IM interest event logistics
 1. The issue of sorority recruitment
 - ii. Ideas for bigger winter quarter event? Things that have been successful/people would like to do?
 - iii. Charlotte— please let me know when my reimbursement might be ready!
No worries if it takes a little while
 1. Will get it to you by next week!
 - a. Thank you, you’re a gem
- g. Erika (Helicon)
- i. Use of SOFO Chartstring (okayed)
 1. [Reserving a table at the entrance of Norris](#)
 2. [TV advertising](#)
 - ii. Writing workshop with Chapin on January 29th
 - iii. Open Mic (+ Art Fest)
 1. Possibly [reserving Dittmar](#)

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The screenshot shows a Google Sheets spreadsheet titled "2018-19 Budget". The spreadsheet has a menu bar with "File", "Edit", "View", "Insert", "Format", "Data", "Tools", "Add-ons", and "Help". Below the menu bar is a toolbar with various icons for undo, redo, print, and zoom. The zoom level is set to 100%. The spreadsheet itself has a grid with columns A through E and rows 1 through 13. The data is as follows:

	A	B	C	D	E
1	Budget				
2		times/year	cost	total	
3	Chapin firesides	3	25	75	
4	Other firesides	3	25	75	
5	Launch food	2	100	200	
6	Flyering	3	20	60	
7	Winter AV	1	60	60	
8	Website	1	50	50	
9	Staff events	2	50	100	
10	Merch?	1	0	0	
11					
12				620	
13					

h. Eleanor (President)

- i. ArtFest - it's happening (hopefully), stay tuned for more details
- ii. Elections
 1. Feb 1 - President
 2. Feb 8 - Academic, Treasurer, PR (historically)
 3. Feb 15 - Philo, Social, ICR
 4. Application deadline for each position? Last year applications were due at 8pm the Friday before each election. Did this work? Should they be due earlier? (Nominations close 48 hours before each election)
 - a. Thursday night deadline
 5. Election Interest Dinner - suggestions for where and when? Ideally as much of exec as possible should be able to attend!
 - a. Where: On campus
 - b. Food:
 - c. When: Weekend of Jan. 25th (tentatively Sunday the 26th)

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6. Nominations - does anyone know what the google form for nominations has looked like in the past? Possibly include: position, name, email (of nominee), RC, nominated by?
 - a. Also, planning on sending out nomination form on Monday
 - iii. Reflections - please have some for fullboard tomorrow!
 1. Why did you run for exec, what goals have you accomplished, what hopes do you have for this last quarter?
 - iv. Fullboard
 1. Let me know if you have a regular conflict/tell me when something comes up and you have to miss
 2. Nathan cannot come to fullboard because Chapin exec is at the exact same time, which means he also can't send a representative. He will still fill out the agenda and read the minutes, and I reaffirmed the importance of quorum at elections
 - i. Nancy (Advisor)
 - i. Plan to share reminders at full board about election transition/planning and completion by end of 6th week (Feb 16).
 - ii. Plan to distribute content reminders to res colleges about Syllabus 2020.
3. Discussion
- a.

End Time: 6:58