

Date: 4/11/2019

Location: RCB Office, Plex Basement

## RCB Executive Board Meeting

**Start Time: 6:02**

**Members Absent:**

1. Review
  - a. Reading of the Minutes
2. Executive and Advisor Updates
  - a. Jakob (VP of Academic Affairs)
    - i. RCB Quiz Bowl this Sunday
      1. 9 teams registered
      2. Prizes have been purchased, shipped, and received
        - a. Hammocks and portable chargers
      3. Since Prizes cost approximately \$100, I might use some of the surplus of \$200 to augment the \$200 for food since there will be at least 40 ravenous mouths
        - a. Getting Pizza from Gigio's (going in tomorrow with tax exempt form and ordering/making sure I can order tax free on Sunday). Payment through reimbursement.
      4. Come help me, if only for a bit. If I'm reading as moderator/scorekeeper in one room, I'll probably always be grateful to have someone in tournament central (LR4) to help coordinate, or just keep people from dispersing too much
        - a. Rooms are LR4, M120, M128, L168, and A110
    - ii. Contacted Academic Chairs to set up meeting next week
    - iii. Will contact faculty chairs early next week to gauge interest levels for Inter RC Talks (IRTs since we don't have enough confusingly similar acronyms?)
  - b. Maria (VP of Social Affairs)
    - i. My two main events for this quarter
      1. RCBonfire: can we look at dates?
        - a. May 17th or 24th? It all depends on when Field Day is.
        - b. Shooting for May 24th
      2. @Jakob: I'm thinking of a brunch where we invite fellows/other staff that are looking for research assistants. Would that be something that you'd want to collab on?

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- a. Talk to people with undergrad research
- ii. FORMAL!
  1. We need a date!
    - a. Saturday options: October 19th, ~~November 9th, 16th~~, or 23rd
    - b. Friday options: ~~October 18th~~, November 8th, 15th, or 22nd
    - c. Strikethrough = home football game
    - d. Shooting for 8th and 9th to get quotes; 15 and 16 as backup
    - e. Check when Justin Barbin is available
  2. Packet of locations: working on it, but since we don't have a date, I don't have exact prices.
    - a. On that note, I want to push voting to next week so we can vote with more information.
    - b. Make sure presidents know that ticket prices are subsidized by us and then them.
    - c. Looking at Peggy Notebaert Nature Museum, Adler Planetarium, Shedd Aquarium, Children's Museum, John Hancock Center (would have to buy entire floor)
  3. DJ: do we want a different DJ from last year? If we do, I need to start looking.
- c. Sophia (VP of Philanthropic Affairs)
  - i. Emailed all the philanthropy people about Clean Up Evanston (4/27 9-11AM) and to set up a general spring quarter meeting this month - Thank you Danielle for the posters/FB event!
    1. Letting the presidents know tomorrow at Full Board (FB: <https://www.facebook.com/events/829614167419169/>)
- d. Danielle (VP of Public Relations)
  - i. Meeting with Brad tomorrow to talk about the website template- any thoughts from you guys that I should bring up?  
<https://sites.northwestern.edu/willard/>
    1. Student Affairs on footer
  - ii. Scheduling meeting with PR and website chairs (independently)
  - iii. I want to talk about the website template potential before introducing the website competition though, will let you guys know if there's anything

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urgent from Brad and will otherwise begin to inform the tech chairs of the competition next week

- iv. Gathering the appropriate archiving people from the presidents tomorrow to invite to the archiving event
  - v. Ask presidents how they feel about an RCB wide listserv
    - 1. Or... put RCB on their listservs?
  - vi. @Sophia, Facebook event should be published!:  
<https://www.facebook.com/events/829614167419169/>
- e. Charlotte (VP of Financial Affairs)
- i. Budget!
  - ii. Tax Exempt Forms
    - 1. Maria - Target (Monday, 4/15)
    - 2. Jakob - Insomnia (Tuesday, 4/16)
- f. Yasmine and Jenna (VP of Inter College Relations)
- i. Field Day
    - 1. What should the event name be for the inflatable twister thing?
      - a. <https://thefunones.com/rentals/inflatable-twister-games/>
      - b. INFLATWISTER
    - 2. Update on reserving the Lakefill/The Fun Ones contract
      - a. Yasmine will call The Fun Ones tomorrow
  - ii. IM sports registration went over smoothly
  - iii. Maria-- when are you meeting with the social chairs? I (Jenna) want to be there to talk about IRCs
    - 1. We have a handout for them about the requirement
    - 2. It's this week- waiting for them to fill out the when-to-meet. I also told all of them about the IRC requirement
- g. Eleanor (President)
- i. Thank you for all your work at the conference last night, I think it went very well!
  - ii. Helicon does not want to do Artfest this quarter--will reach out again in fall
  - iii. RCBonding, tomorrow at Hobart, 7pm to whenever (because I have to duck out to a Hobart event between full board and this)
- h. Nancy (Advisor)

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- i. Thank you for support at the conference. Shout out thanks to Danielle for helping create our photo rotation for the Louis Room screen. It looked great.)
- ii. Began transcribing RCB retreat notes; hope to share soon
- iii. Request RCB exec consider a calendar added to the website; some way to easily display Spring events in one place - that's easily shared with res colleges.

3. Discussion

a.

**End Time: 6:44**