

Date: 04/15/2020

Location: ZOOOOOM

RCB Executive Board Meeting

Start Time: (Central) 6:05pm

Members Absent: Shreya, Zion

1. Review
 - a. Reading of the Minutes
2. Executive and Advisor Updates
 - a. Albert (VP of Academic Affairs)
 - i. Sent out email to Academic/Fellows/Fireside Chairs to poll for medium of groupchat. Looking so far as if it will be GroupMe and Messenger. Note: Should centralize, prefer one vs multiple platforms.
 - ii. Is there a way to see what email addresses are on the Academic/Fellows/Fireside listserv, so I can check who has responded to my email and see if a majority has indicated what medium to use?
[Addressed]
 - b. Sophia and Zion (VPs of Social Affairs)
 - i. [Formal Planning](#) Updates
 1. Field Museum (11/20) venue seems over our budget (12K)
 2. Chicago Children's Museum - Sophia has a phone call with venue rep on Friday 4/17 regarding dates and pricing
 3. Chicago History Museum (10/23) venue price is the most affordable so far (6K)
 4. Adler Planetarium (11/13 on hold by another group and Saturday 11/14 is more expensive) 6740 versus 9540 [Check with Maria about Adler]
 5. Peggy Notebaert (11/20) will have to rent entire museum to accommodate our size (8K)
 - ii. Should I check with more venues or dates? I'm still waiting to hear back from 2 venues and have a couple more venue ideas if we don't like any of our current options
 1. Hold off for now with contacting new
 2. Dave and Buster's Chicago as another option
 - iii. @Carina have you updated the RCB website with current RC exec members? A social chair asked me if there is a way to know who the other social chairs are (beyond emailing the listserv)

Date: 04/15/2020

Location: ZOOOOOM

1. Yes! Link here: <http://www.rcbnorthwestern.com/>
- iv. @everyone should I reach out to Zion this week to see how they're doing (if no one else has already)?
 1. Sophia will email them this week
- c. Christy (VP of Philanthropic Affairs)
 - i. Sent email to Philanthropy Chairs about Penny Wars, Relay for Life
 1. Relay confirmed virtual, 4 hours on 5/16
 2. Recommendations for ensuring people share info? Follow up with or also send to presidents?
 - ii. Setting up GroupMe for Philanthropy Chairs
 1. Adding to Sophia's point above - if possible, I'd like to know who all the Philanthropy chairs are too

```
AminaScaletty2023@U.NORTHWESTERN.EDU (Amina Scaletty
MohammedAlzergani2023@U.NORTHWESTERN.EDU Mohammed Alzergani
ayshaasueva2021@U.NORTHWESTERN.EDU Aysha Asueva
GraceMcDonnell2023@U.NORTHWESTERN.EDU No Name Available
m2000contreras@U.NORTHWESTERN.EDU No Name Available
HannahFeuer2023@U.NORTHWESTERN.EDU Hannah Feuer
eddieko2023@U.NORTHWESTERN.EDU Eddie Ko
ScottMiller2023@U.NORTHWESTERN.EDU Scott Miller
christyparzyszek2021@U.NORTHWESTERN.EDU Christy Parzyszek
AnnaStenger2022@U.NORTHWESTERN.EDU Anna Stenger
karatoll2023@U.NORTHWESTERN.EDU Kara Toll
NathanielUnger2023@U.NORTHWESTERN.EDU Nathaniel Unger
MeherYeda2023@U.NORTHWESTERN.EDU Meher Yeda
*
* Total number of users subscribed to the list:      13
* Total number of local host users on the list:      0
*
```

2. RCB Listserv: RCB@LISTSERV.IT.NORTHWESTERN.EDU
3. All RC-residents Listserv:
RES_COLLEGES@LISTSERV.IT.NORTHWESTERN.EDU
- d. Carina (VP of Public Relations)
 - i. Website Competition
 1. Rubric:
https://docs.google.com/spreadsheets/u/1/d/1Vdt2hQN9cVY-Y10XbZoME4rdnKnSxiqMFoUQioKB42k/edit?usp=drive_web&oid=115401506220792021905
 2. There are 3 main sections to the grading rubric. From what was done last year, Exec members were asked to grade the different websites. Hence, if you guys are willing, would it be possible to

Date: 04/15/2020

Location: ZOOOOOM

- ask 6 of you to help out? So two people in charge of each section (5 RCs each)
- a. Try to split the RCs such that you are not evaluating your own affiliated RC
3. Ideally, just to set the standards for the evaluation, the two people doing the same section could grade 2 RC websites together? If its too much of a hassle, it's also fine to just evaluate them individually.
 4. Prizes? Prize money was given out to the top 3 RCs
 - a. PRIZE TO BE DETERMINED
 5. Timeline:
 - a. Since a lot of the RCs have already begun updating their website, if we can confirm the details today, I can send out an email detailing the expectations of the website - providing them with either a copy of the rubrics or giving them a checklist of all the items that should be present on their website
 - b. Hence, if I sent out the email by Friday, would it be fair to set the deadline for submission to be **1 May (Thursday) by 11:59pm**
 6. Adding items to the rubric
 - a. Is it a good idea to add new items to the rubrics as bonus point items? Any ideas of what we could add (maybe information that is especially important during this virtual quarter?)
 - i. Adding an evaluative component about RC living experience
 1. Encourage RCs to ask their residents to submit their best experiences in the RC, can be in the form of written posts, images, videos, etc. RCs can choose to post their 5 favourite ones to the website which the Exec will then evaluate and award bonus points!
 - ii. Adding a public "voting"/popularity component to the website competition

Date: 04/15/2020

Location: ZOOOOOM

1. Posting the website links on RC Facebook Page and then telling Presidents that the residents can like the posts. The posts with the most likes will get 2 bonus points, second place gets 1 bonus point.
 - e. Nathan (VP of Financial Affairs)
 - f. Shreya (VP of Inter College Relations)
 - i. Field Day Planning
 1. Talking to Josha from Ayers on what best to do for Field Day
 1. https://docs.google.com/document/d/1LVcfS1xqLMhlojXUnOUIPifY0CBsE_5GaO0pNE2LIA/edit?usp=sharing
 2. Social Media challenges docs.google.com/document/d/1LVcfS1xqLMhlojXUnOUIPifY0CBsE_5GaO0pNE2LIA/edit?usp=sharing
 3. Virtual scavenger hunt
 4. Time window for participation for flexibility
 5. Do we want multiple rounds across a few weeks? Or just make this a 1-2 day activity?
 - a. Prefer at least over a week - want to make sure accessible to different time zones and have asynchronous options
 - g. Maya (President)
 - i. Exec boards storing building items
 - h. Nancy (Advisor)
 - i. Pending RCB sign-out to sign-in for president/treasurer; haven't received reply from Charlotte Kang - concerned. I copied Maya and Nathan. I will ask SOFO what our options are if Charlotte continues to be non-responsive. Also, concern about Zion.
 - ii. Res Services is aware of RC exec supply summer storage needs. Will obtain information from them on this matter.
3. Discussion

End Time: (Central) 7:33pm