

Date: Wed., April 22, 2020

Location: ZOOOOOOM

# RCB Executive Board Meeting

**Start Time: 6:05pm (Central)**

**Members Absent: Shreya**

1. Review
  - a. Reading of the Minutes
2. Executive and Advisor Updates
  - a. Albert (VP of Academic Affairs)
    - i. I noted that several RC Academic/Fireside Chairs have done virtual firesides similar to ResTalks, and I was wondering if I should keep that academic event or ponder other alternatives. Other brainstormed ideas if I don't keep ResTalks for Spring include: RC-wide Fireside Archive, PSA livestream on some topic, learn-fun-stuff reference document with links to free educational sources like YouTube channels?
      1. Large number of fellows so not necessary to ask fellows who have already done a fireside this quarter to do it again.
    - ii. Group Chat made (GroupMe). Been slow in sending out the first message, and still have yet to schedule our Zoom meeting. Will be doing that soon.
    - iii. (Side note- I've been really impressed by the initiative shown in academic events hosted by RCs so far)
  - b. Sophia and Zion (VPs of Social Affairs)
    - i. [Formal planning updates](#)
      1. Friday Dates: 11/13 (all), 11/6 (CCM, CHS), 10/23 (CHS only)
      2. Venues: Adler Planetarium (AP), Chicago Children's Museum (CCM), Chicago History Museum (CHM)
        - a. Cancellation Policies: CCM 90 days + CHS 60 days
      3. Venue Prices: 6740 (AP), 6375 (CCM), 6000 (CHM)
      4. Catering Estimates: Contacted four catering companies (Food For Thought, Limelight, Blue Plate, Paramount) bc food and drinks are the most expensive part of formal
        - a. 12.5K Paramount (25/person) + 8K drinks (CHS)
        - b. 30K Food for Thought (60/person for food + drinks) - this means Adler is probably out of our price range



Date: Wed., April 22, 2020

Location: ZOOOOOOM

- e. Sophia: CCS
- f. Albert: Shepard
- 2. I will send out a Google Form asking them for the official website link. I also included an optional write-up for things that the RCs would like us to pay special attention to (ie. any special features they included that they think deserves bonus points)
- e. Nathan (VP of Financial Affairs)
  - i. Budget
    - 1. [Link](#)
      - a. Very little on it, given that virtual generally requires less money. Let me know if I missed anything!
      - b. Shreya, would field day games need to be purchased?
    - 2. Under this plan, we would have ~4k extra in fall assuming fall dues, after accounting for both spring and fall money. Spend more on formal or save for other events (big or small)?
    - 3. Budget vote at Fullboard Meeting on 23 April 2020.
  - f. Shreya (VP of Inter College Relations)
    - i. Results from the survey report that most people would find a game on zoom to be the easiest and across the time window so that they can long at any point in the day
    - ii. They want each college to still be able to send in a hype video with no time limit
    - iii. [https://docs.google.com/document/d/10iOD7Wy\\_YU4NmKPU7ZH7YTrq11qJAANjZZ0PAotKhR8/preview?fbclid=IwAR3aA6Jplehl0wkIP3eBHI4i9A3tfjo60wvpiR6xTtJ7O0bTfevwsQ7l5io#heading=h.wwaxsinzanq3](https://docs.google.com/document/d/10iOD7Wy_YU4NmKPU7ZH7YTrq11qJAANjZZ0PAotKhR8/preview?fbclid=IwAR3aA6Jplehl0wkIP3eBHI4i9A3tfjo60wvpiR6xTtJ7O0bTfevwsQ7l5io#heading=h.wwaxsinzanq3) → really good list with a lot of game options
    - iv. Maybe we could make field day a 3 day event
      - 1. Day 1: online board/card games
      - 2. Day 2: Multiplayer games like jackbox, kahoot, league of legends (? not familiar with how that works), any online multiplayer server game
      - 3. Day 3: Maya's idea of the virtual scavenger hunt would be a good finale
    - v. **(or over one week with scav available the whole time and closing ceremonies to announce points and show off scav items on the final day) → love this idea!**

Date: Wed., April 22, 2020

Location: ZOOOOOOM

- vi. Loosely scheduled for may 16ish-24ish
- vii. Action items: finalize what prizes to award (**physical trophies** seem unrealistic...online gift cards??), promotional material, **solicit hype videos from the RCs**
- viii. Promotional materials on social media and email to start around next week (2 weeks from May 16)
- g. Maya (President)
  - i. Housing feedback compiled!
    - 1. Meeting with res services?
  - ii. ASG senator
    - 1. David?
- h. Nancy (Advisor)
  - i. **RCB planning/budget** - Brad recent note to Faculty Chairs - *“Related to the SOFO funds, we think **it's best that exec boards avoid spending** their limited funds right now. They know their current balances, and those snapshots are useful points of reference. There really isn't much to spend money on in this quarter of remote instruction. If they want modest prizes for a contest or there is a fee for a particular online activity, we'd rather the spending come from the funds Carlos authorized me [Brad] to spend.”* We'd rather see exec boards consider a reasonable plan for purchase of some item they want to provide new residents. They can focus on designs and potential items without knowing their precise budget yet.
  - ii. I noticed that Nathan included the proposed Fall dues in the RCB budget balance. It is premature to plan for that dues income when we don't yet know if/how Fall will be in-person. It is best to be very frugal and conservative about possible needs while we are remote/Spring.
  - iii. **RCB report on room selection** - Brad really appreciated the compiled res college feedback on room selection process; already forwarded to Res Services for review.
  - iv. **Cross-college event on April 28 confirmed**; [Press Impact and Its Role in Democracy \(4:30-5:30pm, April 28\) via Zoom](#); Google registration form is being distributed through Assistant Chairs. I'll arrange Zoom invitations from submitted sign-up requests. So excited the faculty members agreed to offer the panel discussion through Zoom.
  - v. Students have received a communication about the **Northwestern-sponsored packing/shipping/storage program** and there are [detailed FAQs online](#). All

Date: Wed., April 22, 2020

Location: ZOOOOOOM

questions should be directed to Residential Services or the appropriate vendors.

FYI, Residential Services leadership is aware that res college exec boards have equipment/supplies that is normally inventoried and stored for summer. Will follow-up with Res Life Associate Director, and get back to RCB on that matter later this quarter.

3. Discussion

**End Time: 7:08 pm (Central)**