

Date: 4/25/19
Location: RCB Office

RCB Executive Board Meeting

Start Time: 6:02

Members Absent: Eleanor, Maria(?)

1. Review
 - a. Reading of the Minutes
2. Executive and Advisor Updates
 - a. Jakob (VP of Academic Affairs)
 - i. Sweatshirts
 1. 18 responses to the survey
 2. Methodology: 1st choice = 3 pts, 2nd choice = 2 pts, 3rd choice = 1pt
 3. Results (all options earning more than 10 pts)
 - a. Jerzees Vintage Heather Navy - 18 pts
 - b. Gildan Dark Heather - 17 pts
 - c. Gildan Carolina Blue - 16 pts
 - d. Kiwi (with Kiwi design)
 4. Want to go through one more round of selection, should I give choice only between top two options (though they're similar), or **top 3?**
 - a. Also: Danielle suggested (before people voted), that we could choose the kiwi green sweatshirt, and then add the silhouette of a kiwi (bird, not fruit) under the sun, evidence why we're kiwis:
 - i. They're "grounded." (haha)
 - ii. They're territorial
 - iii. They're endangered (like RCB)
 - ii. RCB Puzzle
 1. Potentially June 8th, since there are not a lot of weekends that don't have an event.
 - a. Pre-finals relaxation
 - b. Will have prizes and candy for all to relax, with small additional prizes for winners
 - b. Maria (VP of Social Affairs)

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- i. I'm writing this on Tuesday, and I have contacted Peggy Notebart, Shedd, and the Children's Museum asking for phone calls but have not heard back yet. (Thanks for the emails! @Jenna) Wednesday Update: Still no word; Thursday update: talking to Peggy tomorrow! Also, Children's just replied and we will be talking sometime Wednesday.
 1. Peggy: asking about the event space size, quotes
 2. Shedd: asking for food quotes
 3. Children's: asking about different dates, quotes
 - ii. The Lakefill bonfire is reserved for Friday, May 24th and the fire request form has been sent
 1. For some reason, I didn't get an email from Norris--- I had to do the same thing Jenna did, but the fire department needs an email from Norris that says I got my date approved. Online it says to contact the Office of Special Events, but when I looked it up to call them the Northwestern website said that office didn't exist? Does anyone know who I should call?
 - a. Event Management Office at Norris
 - b. 847 491-2330?
 - iii. Finished meeting with the social chairs: having them all CC me on their emails about events so I can attend as many as possible.
- c. Sophia (VP of Philanthropic Affairs)
- i. Clean Up Evanston: weather watch for tomorrow but letting the people who signed up decide if they want to volunteer or not - I'll email all the philo people and the people who signed up
<https://weather.com/weather/5day//60201:4:US>
 - ii. RCB Penny Wars officially happening on the first two Wednesdays of May - [will do one more push for volunteers](#) tomorrow especially for 12:30-1:30PM on May 8
 1. Sending out [FB event link](#) to listservs tonight - THANKS DANIELLE!
- d. Danielle (VP of Public Relations)

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- i.
 - 1. Activities Fair went well again!
- ii. Archiving Event was well attended, and everyone was engaging well
 - 1. Archivists will be following up on assistant chairs and boards in coming months
- iii. Website Competition due May 6
- iv. Email from earlier about broken links on website
 - 1. The picture of willard on the home page is a lot smaller than any other one, and isn't of the exterior... - Jakob
- e. Charlotte (VP of Financial Affairs)
 - i. Tax Exempt forms:
 - 1.
 - ii. @jakob and maria: The cashier's office person was on lunch break so y'all will get your money tomorrow at fullboard!
- f. Yasmine and Jenna (VP of Inter College Relations)
 - i. Danielle-- how are the t shirt designs coming?
 - 1. I have ideas (colors and fonts) but looking for some more inspiration, hoping to have something tangible tomorrow, anything specific from Underground?
 - 2. UPDATE: We are rebranding RCB with Kiwi birds
 - ii. Swag has been ordered! Key chains should be here by May 3, draw strings by May 9

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1. Key chain proof:
https://www.discountmugs.com/nc/art-review.php?art=NjAwNjM4&s_key=acce5452ee0acd59785305fb5233ef38 ; still waiting to approve the bag proof
 2. Nancy-- I shipped the stuff to you at 2122 Sheridan (trophies and swag) because that's what the trophy place had on file and I assumed it was standard. If you would like me to call and change the shipping address for anything, let me know and I can do that tomorrow! To Jenna: Please email me about anticipated delivery date(s) trophy box so I can inform ORAI.
 - iii. There were some price discrepancies with the Fun Ones contract, it is in the process of being reviewed right now
 - iv. Loudspeaker permit was approved
 - v. Field Day firesides next two weeks - will be asking presidents to sign up at fullboard
 - g. Eleanor (President)
 - i. Come see Blast (aka the reason Jakob is running this meeting right now) <https://www.facebook.com/events/578027292608066/>
 - ii. Also, if you have any questions, concerns, or need my help on anything before fullboard tomorrow just reach out to me!
 - h. Nancy (Advisor)
 - i. Thank you for the photo captured at the PR/activities fair.) Please forward me the attached photo so I have a copy for ORAI archive file
 - ii. Wishes to Eleanor and other performing in Blast this weekend. I hope to attend Saturday.
 - iii. Reminder to me question about RCB website competition: what is included in the criteria/guidelines sent to presidents/website mgrs? What did RCB decide are the prizes for 1st, 2nd, 3rd prize or category prize(s)? I don't recall - or, point me to the posted info provided in previous meeting minutes.
 - iv. Cross-RC event planning update: our proposed CTA charter trip has been identified for Sunday, May 19, 1- 4pm (pending contract approval between NU/CTA).
3. Discussion
- a.

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End Time: 6:39