

Date: 4/2/20

Location: ZOOOOOM

# RCB Executive Board Meeting

Start Time: 6:03pm (Central)

Members Absent: Zion

1. Review
  - a. Reading of the Minutes
2. Executive and Advisor Updates
  - a. Albert (VP of Academic Affairs)
    - i. Sent out an Introductory Email to Academic/Fellows/Fireside Chairs. Sometime after the first week of school, planning to create an Academic Chairs Chat and, after that, perhaps organize a short zoom meeting so I can get in touch with everybody. Also planning to begin organizing ResTalks YouTube playlist sometime within the next two weeks, after introductory activities above are fulfilled.
    - ii. Personalize message to each residential college about the fellows that submitted ResTalks videos for the playlist, so residents can identify and check out the videos specifically related to their own community.
  - b. Sophia and Zion (VPs of Social Affairs)
    - i. Sent an intro email to social listserv with the quarantine games doc (thanks again Christy)
    - ii. @Nathan do we have any more info about the budget for spring/fall? If not, I'll email you separately for formal planning
      1. About \$4000 is committed to the transport
      2. Should consider the **deposits** that need to be paid if any venues/equipment is rented/contracts signed
      3. Venue suggestion by Nancy: Chicago Children's Museum at Navy Pier
    - iii. General [formal timeline](#)
      1. April: contacting venues with possible dates, pricing, possible cancellation policy
      2. May: deciding on venues and starting the contract process
  - c. Christy (VP of Philanthropic Affairs)
    - i. Relay is happening, virtually or otherwise
      1. Reached out to Philo chairs
      2. Penny Wars

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- a. Venmo - documentation? How & where?
- b. Points for Field Day
- ii. Campus Ecochallenge, Games for a Cause  
(<http://blogs.socsd.org/kcassetti/2014/11/18/games-for-a-cause/>)
- d. Carina (VP of Public Relations)
  - i. Listserv and website has been updated. If anyone has photos from virtual events that they would like to be posted on the RCB website, let me know!
    1. Verbal agreement to post out photo to social media platforms  
(Save chat function)
  - ii. Website Competition
    1. When should it be?
      - a. Late April or Early May!
      - b. Look at timeline from Danielle from last year and bring it up  
**next week at Exec Meeting**
  - iii. Please let me know if you would like to publicise any events that you guys would like to organize during the quarter.
  - iv. Also, could Shreya, Albert and Zion please drop me a private message/email your FB accounts to me? I'll add you as editor on the RCB Facebook Page
  - v. **Update RC and RCB Constitution**
- e. Nathan (VP of Financial Affairs)
  - i. Budget: [Spreadsheet](#) if you have things in mind, hopefully **finalize in ~2 weeks**
    1. Only money we have is saved from the past
      - a. (Pending, NOT FINAL AMOUNT from Nancy) ~\$15,000 currently in account, want to save ~13k for formal
    2. RCB Constitution stipulates approving budget by next week
  - ii. Haven't been able to get in contact with Charlotte. Nancy, alternative ways of contacting her, or accessing SOFO account without her? -  
**Nancy feedback:** No; I will email Charlotte. I'll also email SOFO manager. RCB president and treasurer outgoing need to sign out, and then the incoming signs in with SOFO.
- f. Shreya (VP of Inter College Relations)
  - i. Options for a virtual Field Day
    1. Raffle? Use that to incentivize

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- a. Have to obtain approval from SOFO
2. Bracket system -
3. Challenges related to cooking/baking or pets (training your pets to do a cool trick and submit a video for judging - Carina)
4. Tik tok or Instagram challenges? - Sophia
5. Nintendo Switch Games (Animal Crossing) - Nathan
6. [https://docs.google.com/document/d/1LVcfS1xqILMhlojXUnOUIPifY0CBsE\\_5GaO0pNE2LIA/edit?usp=sharing](https://docs.google.com/document/d/1LVcfS1xqILMhlojXUnOUIPifY0CBsE_5GaO0pNE2LIA/edit?usp=sharing)
- ii. Encouraging inter-college activities
  1. Send out a survey to presidents to send to residents to gauge interest
- g. Maya (President)
  - i. Making sure res colleges know what's going on for sofo
    1. RC-wide SOFO training session will occur once new treasurers for the different RCs have successfully signed on
  - ii. Our constitution was updated
    1. Carina: Will update on RCB website and Wildcat Connection Website
  - iii. **World's Lamest Scavenger**
    1. I really like this idea -sophia
    2. **Possible idea to move forward with for Field Day**
    3. <https://www.fangirlquest.com/gish/gish-item-list-2018/>
  - iv. Is there a rcb exec listserv
    1. Carina: Yes there is!  
[RCB\\_EXEC@LISTSERV.IT.NORTHWESTERN.EDU](mailto:RCB_EXEC@LISTSERV.IT.NORTHWESTERN.EDU)
- h. Nancy (Advisor)
  - i. RCB Wildcat Connection - I will send new exec and presidents names to Joe Lattal to update that account/access.
  - ii. Post-officer conference follow-up: I'm beginning to review session recordings. After receiving all; pending edits, as needed, I'll distribute conference session Powerpoint slides to officers for review/reference.
    1. Working on a follow-up note on officers asking Faculty Chair about suggesting new fellow(s)/process
  - iii. Pending: I planned a Spring cross-RC panel with fellows/faculty(Tuesday, 4/28, late afternoon (4:30-6pm)); I'm checking to see if it is possible to

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recuperate it as a virtual event (Investigative Journalists/Democracy) - I'll get back with you soon on that.

- iv. Regarding SOFO account, waiting for update from Frank Zambrano on end-of-Winter balances. I am aware of the RCB constitution issue about approving the quarterly by the second week of the quarter. We are in a unique situation; pending update from SOFO; so, it isn't anyone's fault if RCB can't develop a Spring proposed budget by then.
- v. Non-resident membership dues are non-refundable, noted on form. Spring non-resident membership forms were not charged.  
<https://www.northwestern.edu/living/students/get-involved/rescolleges/index.html>
- vi. Albert - please forward me the introductory email you sent to academic chairs. (resp: forwarded! Please let me know if it doesn't go through)

### 3. Discussion

**End Time: 7.30pm (Central)**