

Date: 9/24/2019

Location: Plex Basement

# RCB Executive Board Meeting

Start Time: 6:02

Members Absent: Jenna

1. Review
  - a. Reading of the Minutes
2. Executive and Advisor Updates
  - a. Jakob (VP of Academic Affairs)
    - i. Thinking of having Democratic Debate Bingo for next debate (October 15)
      1. Inquire to Campus life about possible issues
    - ii. Also considering hosting a discussion on the environmental and social impacts of climate change at some point this quarter
    - iii. Goals
      1. Contact/Work with all academic chairs to help them figure out fellows events, recruiting fellows, and student fellow interactions, especially early on
      2. Host at least one discussion/talk before the end of my term, ideally this quarter
  - b. Maria (VP of Social Affairs)
    - i. Hi everyone! I hope you had a great summer!
    - ii. I have busses, DJ, and photographer lined up. When should I be asking for contracts and making deposits?
      1. Also, Justin Barbin is expensive. Is he worth it?
    - iii. Meeting with RC social chairs?
    - iv. Goals: Formal.
  - c. Sophia (VP of Philanthropic Affairs)
    - i. Need to set up a brief meeting w/ philo chairs sometime before October 6th
    - ii. Preemptively thinking about Project Pumpkin
    - iii. Goals:
      1. Having a quarterly RCB Philo event - current ideas include canned food drive for Purple Pantry and holiday cards for local hospitals
      2. Promote philanthropy and service related activities in individual res colleges via the philo chairs
  - d. Danielle (VP of Public Relations)

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- i. Listserv/website were updated over the summer with any changes
- ii. Checked everyone's websites for correct info and sent reminders, will be confirming they're up to date now
- iii. Will be checking in with tech/website/PR chairs for fall quarter
- iv. Website renewal, domain expires October 9th - can RCB consider being on NU rather than outside?
  - 1. 1 year, \$19.95
  - 2. 2 years, \$33.90
  - 3. 5 years, \$74.80
- v. Goals
  - 1. Make great posters for formal and other events that really catch new residents' eyes!
  - 2. I want to look into a little bit of updating for our website, new pictures, adding some of the events we've been doing, etc. (Make it a little more dynamic vs. static.)
- e. Charlotte (VP of Financial Affairs)
  - i. Fill up the budget!
    - 1. <https://docs.google.com/spreadsheets/d/1buv24NBSzvlTuoEJsvx2qhXFSJzUvydXeDnH1SEGitl/edit#gid=0>
  - ii. Last year's fall budget for reference:  
[https://docs.google.com/spreadsheets/u/1/d/1ioZGZTCs198kIFDRGLX8xOoHW4BKPP3pOrYU9oNrFec/edit?usp=drive\\_web&oid=115208878996157655650](https://docs.google.com/spreadsheets/u/1/d/1ioZGZTCs198kIFDRGLX8xOoHW4BKPP3pOrYU9oNrFec/edit?usp=drive_web&oid=115208878996157655650)
  - iii. Goals:
    - 1. Getting y'all your money faster!
    - 2. Better documentation of receipts
- f. Yasmine and Jenna (VP of Inter College Relations)
  - i. Jenna— sorry I couldn't be here today! I hope y'all had a good summer. This school year, I hope to increase inter-RC interaction and show Northwestern why RCB is worth keeping around!
    - 1. Also should we have a beginning of the quarter meeting for the IM chairs?
  - ii. We've planned to try to have a Field Day Part 2
    - 1. We have trophies dated for 2019
    - 2. We still have a lot of swag
    - 3. Volunteers not needed in bulk

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4. Not intended as a replacement for Spring Field Day 2020

g. Eleanor (President)

- i. Welcome back!
- ii. RCB Introduction - thanks to Jakob and Yasmine for the ideas
  1. Email to be sent out by presidents - please add to google doc
    - a. <https://docs.google.com/document/d/12qid1T5IHdsiVzka55TAU9pUQH5xprWPjPfhzrREbDM/edit?usp=sharing>
  2. Firesides - how to schedule/who is hosting which?
    - a. Spreadsheet
    - b. October 8-18th
- iii. Goals: Encourage greater awareness of RCB to new and returning residents. Also, communicate more often with other student leaders on campus (e.g. ASG, RHA, etc.)
- iv. Revisit expectations for each other
  1. Respond to emails/communications within 24 hours
  2. Support your fellow VPs by attending their events, too!
  3. Stay in touch with your counterparts in the individual RCs
  4. Ask for help if you need it!
  5. Creative vs. practical brainstorming for event ideas
  6. Save questions about others' agenda updates for after they have had a chance to talk about them in the meeting
  7. Any others?

h. Nancy (Advisor)

- i. Happy Autumn!
- ii. RCB budget plan review requested - ensure covered expenses for formal/other events - prep com to presidents (formal ticket price; and prepare rest of proposed Fall budget/review - for approval second week.
- iii. RCB constitution reminder: officers residing off-campus need to submit completed non-resident membership application to ORAI by 10/1. The 2019-20 application will post first day of class (Tues., 9/24).  
URL:  
<https://www.northwestern.edu/living/students/get-involved/rescolleges/index.html>
- iv. RCB interest to invite B. Zakarin to early Fall meeting? - tbd

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- v. RCB venue formal contract - hope to receive NU signed doc this Tuesday. Then need venue rep (V. Velez) to also sign. After that, RCB may process deposit payment request through Frank Zambrano (request for his support/Procard process for venue deposit pymt). 9-24 update: V. Velez is out today; I hope she'll reply tomorrow morning (with the dually signed contract). Just wanted to keep you in the loop.
- vi. RCB plan to integrate Helicon representation/meetings
- i. Discussion
  - i. Might not have money for RAs at formal due to budget cuts, something to consider

**End Time: 6:51**